

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

NOVEMBER 19, 2018

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on November 19, 2018.

President Andy Pushchak called the meeting to order at 7:00 p.m. Mr. Eric Duda, Dr. Bill Hallock, Mr. Josh Paris, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Also in attendance were Dr. Leslee Hutchinson, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor. Mrs. Julie Pikiwicz was absent. Dr. Pushchak informed the audience that Mr. Berlin's father passed away. Please keep them in your prayers.

## Roll Call

Mr. Calabrese introduced 2<sup>nd</sup> grade students (Lilly Archer, Cael Hedlund, Emilia May, Avery Pushchak and Colton Boyd) who led in the Pledge of Allegiance.

## Pledge of Allegiance

Motion by Mrs. Sandberg, seconded by Mr. Snippert to approve the agenda and addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

## Agenda

Motion by Dr. Hallock, seconded by Mr. Snippert to approve the meeting minutes of the October 15, 2018 Regular Board Meeting and the November 12, 2018 Work Session. Motion approved by a voice vote with no opposition. Motion carried.

## Meeting Minutes

During school reports, Dr. Hutchinson introduced Luke Bratton, secretary of the SHS Student Council who updated the Board on the activities of the student council and the upcoming events and activities they plan to do.

## School Reports

Mr. Hudnall shared that the 8<sup>th</sup> grade students attended the Erie Manufacturing Association Day at the Bayfront Convention Center on October 4<sup>th</sup>. The students experienced exhibitions of innovation, technology and career opportunities in the manufacturing industry.

Mr. Scott May addressed the Board concerning the termination of his snowplowing contract.

## Guest & Citizen Comments

Dr. Hutchinson shared that Future Ready PA has provided a snapshot of school performance, growth and achievement. Details will be forthcoming.

## Superintendent's Report

Also, the district was awarded \$25,000 grant for school safety. These monies will be used for the Raptor System and improvements at the elementary school front door.

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve the following reports, payments and invoices as presented:

## Business Administrator's

- Revenue & Expenditure Reports for October
  - [General Fund](#): \$12,835,602.59
  - [Cafeteria Report](#): \$3,225.65
- Checks and Invoices
  - [Exhibit A1](#) Checks Already Written: \$115,235.72
  - [Exhibit A2](#) Checks Already Written: \$4,016.88
  - [Exhibit A3](#) General Fund Bills: \$481,862.62
  - [Exhibit B](#) Cafeteria Bills: \$33,988.26
  - [Exhibit D](#) SHS Activity Fund Report: \$57,449.67

**Report**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve the school based Access Program Billing Agreement between Northwest Tri-County Intermediate Unit #5 and Wattsburg Area School District as outlined in [Exhibit E](#). Motion approved by a voice vote with no opposition. Motion carried.

**School Based Access  
Program Agreement**

Motion by Mr. Snippert, seconded by Dr. Hallock to approve the termination of the snow removal contract with May Snow Removal Services to authorize the administration to notify May Snow Removal Services of termination and to offer prorated compensation through December 19, 2018 in lieu of the required 30 days' notice. In a recorded roll-call vote, Mr. Snippert, Mrs. Thayer-Zacks, Mr. Duda, Dr. Hallock, Mr. Paris, Mr. Pushchak, Mrs. Sandberg, and Dr. Andy Pushchak voted to terminate the snow removal agreement with May Snow Removal. Motion carried.

**Terminate Snow  
Removal Services**

Motion by Mr. Snippert, seconded by Dr. Hallock to award the snow removal agreement for the 2018-2019 school year to Nelson Trucking at the cost of \$41,625 (i) effective December 20, 2018 or (ii) effective immediately if May Services accepts prorated compensation through December 19, 2018. Pro-rated for the year. In a recorded roll-call vote, Mr. Snippert, Mrs. Thayer-Zacks, Mr. Duda, Dr. Hallock, Mr. Paris, Mr. Pushchak, Mrs. Sandberg, and Dr. Andy Pushchak voted to award the Snow Removal Agreement to Nelson Trucking. Motion carried.

**Snow Removal  
Services**

Motion by Mrs. Sandberg, seconded by Mr. Snippert to approve Karen Brumagin, Tyler Chrispen, Marcia Kowalcyk, Madison Lowe and Lucas Muye as additions to the Kelly Educational Staffing Substitute List. Motion approved by a voice vote with no opposition and one abstention (Mr. Duda). Motion carried.

**Kelly Educational  
Staffing Substitute  
List**

Motion by Mrs. Sandberg, seconded by Mr. Snippert to approve the following:

- Connie Coverdale as an addition to the Service Personnel Substitute List for the 2017-2018 school year
- The [Employee Assistance Program](#) of Stairways as outlined in [Exhibit F](#).
- The following appointments:
  - Lottie Kalka as Custodian, Class B, 8 hours/day, 180 days/year effective November 20, 2018.

**Service Substitute  
List  
Employee  
Assistance Program  
Personnel  
Appointments**

- Michael Brown as Long-term Substitute Social Studies, SHS anticipated November 12, 2018 through June 7, 2019 at Masters, Step1.
- Debra Firestone as Support Aide, Class C, 3 hours/day, 180 days/year effective November 27, 2018.
- The following resignations:
  - Anita Johnson, Support Aide, WAEC effective October 26, 2018.
  - Steven O'Donnell, SHS Social Studies Teacher, effective November 3, 2018.
  - Connie Coverdale Medical Assistant for purpose of retirement, effective January 1, 2019.
- The following conference requests:
  - Jessica Sambuchino, Erica Bucceri, Lauren Fye, and Lauren Geniesse to attend TDA: What is Analysis on November 1, 2018 in Edinboro, PA. Estimated cost: \$418.12. Funds from Professional Development.
  - Leslee Hutchinson to attend 2018 ECYEH Regional Workshop on November 30, 2018 in Clarion, PA. Estimated cost: \$60.00.
  - Cheryl Krider to attend Computer Science Education Week Kickoff on December 2-4, 2018 in Seattle, WA. Estimated cost: \$355.09. Funds from Professional Development.
  - Julie O'Donnell, Susan Nolan, and Ryan Murphy to attend Math PSSA and Keystone Item Writing, Handscoring and Depth of Knowledge on November 8, 2018 in Edinboro, PA. Estimated cost: \$240.00. Funds from Professional Development.
  - Michelle Pisano to attend Fluency and Automaticity Strategies for the Math Classroom on December 6, 2018 in Edinboro, PA. Estimated cost: \$104.53. Funds from substitute and Special Education.
  - Matthew Calabrese, Kris Hudnall and Leslee Hutchinson to attend Safe School Conference on December 10-12, 2018 in Harrisburg, PA. Estimated cost: \$2,979.00. Funds from Professional Development.
  - Officer David Knight to attend Friends of Safe Schools USA on March 21-22, 2019 in Pittsburg, PA. Estimated cost: \$195. Funds from Non-Instructional, Non-Certified Staff Development.
- The Wattsburg Area School District Organizational Chart as outlined in [Exhibit G](#).
- The agreement between [Interim Healthcare and WASD](#) for supplemental nurse staffing for the 2018-2019 school year as outlined in [Exhibit H](#).
- The School Physician as Saint Vincent Medical Group at the rate of \$15.00 per physical exam effective January 1, 2019 through December 31, 2019.
- Dr. Richard Brozewicz, DDS, as the school Dentist for the 2018-2019 school year at the rate of \$5.00 per exam.

**Personnel Resignations**

**Conference Requests**

**Organizational Chart  
Interim Healthcare Agreement**

**School Physician**

**School Dentist**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Hallock, seconded by Mrs. Sandberg to approve the first reading of the following policies:

**Policy First Reading**

- Policy 006\_ – Meetings ([Exhibit I](#))
- Policy 108 – Adoption of Textbooks ([Exhibit J](#))
- Policy 210.1 – Administration of Asthma Inhalers/Epinephrine Auto-Injectors ([Exhibit K](#))
- Policy 246 – School Wellness ([Exhibit L](#))
- Policy 311 – Reduction of Staff ([Exhibit M](#))
- Policy 704 – Maintenance ([Exhibit N](#))
- Policy 806\_ – Child Abuse ([Exhibit O](#))
- Policy 808 – Food Service ([Exhibit P](#))
- Policy 810 – Transportation ([Exhibit Q](#))
- Policy 810.1 – School Bus Drivers and Companies ([Exhibit R](#))
- Policy 810.3 – School Vehicle Drivers ([Exhibit S](#))
- Policy 818 – Contracted Services Personnel ([Exhibit T](#))

Motion approved by a voice vote with no opposition. Motion carried. Dr. Pushchak informed the audience that these policies were reviewed at the Policy Committee Meeting which was held prior to this evening’s meeting.

Motion by Dr. Hallock, seconded by Mr. Pushchak to approve the homebound instruction for a WAMS student beginning October 24, 2018 with the anticipated ending date of March 2019. Motion approved by a voice vote with no opposition. Motion carried.

**Homebound Instruction**

Motion by Mr. Snippet, seconded by Mr. Duda to approve the following transportation requests and ratification of field trips since the last meeting.

**Transportation Requests**

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
Spanish I, II, III	Thursday, November 29, 2018	Toreros Mexican Restaurant	\$190.00	Student Activities Sub Account
Discovery Students	Wednesday, December 5, 2018	Rehrig Pacific Company McDonalds	\$250.00	Student Activities

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Thayer-Zacks, seconded by Mrs. Sandberg to approve the following:

**Volunteer List**

- Sasha Archer, Tina Ballus, Lora Bauer, Ashley Herrmann, James Stippich, Deserai Sweat and Suzanne Young as additions to the WASD Volunteer List.
- Accept the following athletic resignations
  - Clay Smith, 8th grade boys’ basketball coach effective October 26, 2018.
  - Bretton Smith, 7th grade boys’ basketball coach effective November 5, 2018.
- Open the positions of head varsity cheerleading coach and assistant cheerleading coach.

**Athletic Resignations**

- The following athletic appointments for the 2018-2019 school year:
  - Branden Williams as football other assistant coach, step 4.
  - Bretton Smith as 8th Grade Boys' Basketball coach, step 3.
  - Jerome Adamus as 7th Grade Boys' Basketball coach
  - Sarah McCall as Head Cheerleading Advisor, Step 1
- The addition of Kyle Forte and Alyssa Forte to the Game Help List for the 2018-2019 school year.

**Opening of  
Positions  
Athletic  
Appointments**

Motion approved by a voice vote with no opposition. Motion carried.

**Game Help**

Motion by Mrs. Sandberg, seconded by Mr. Snippert to declare the Holt French 1 Allez, Viens! ISBN: 0-03-036942-8, 9 books as surplus. Motion approved by a voice vote with no opposition. Motion carried.

**Surplus Items**

Mr. Duda shared that Dr. Walker is bringing fresh ideas to the curriculum at the Erie County Technical School.

**Erie County  
Technical School**

No report for the Northwest Tri-County Intermediate Unit.

**NW Tri-County IU**

Dr. Pushchak reminded the board and the audience that the Reorganization meeting will be held December 3, 2018 with the Work Session to follow and the Regular Board Meeting will be held December 10, 2018.

He also asked the Board to consider combining the Organization meeting and Board Meeting to the first Monday of December 2019 with no board meeting in July 2019.

Motion to adjourn by Dr. Hallock, seconded by Mr. Snippert. Meeting was adjourned at 7:21 p.m.

**Adjournment**

Signature on File  
Vicki Bendig  
School Board Secretary